



**SANDY PARKS & RECREATION**  
440 E. 8680 S. – SANDY, UTAH 84070  
P: (801) 568-2900 F: (801) 561-6733  
**SPORTS FIELD RESERVATION PERMIT**  
[www.sandy.utah.gov/parks](http://www.sandy.utah.gov/parks)

Date: \_\_\_\_\_  
Rec.#: \_\_\_\_\_  
Amount: \_\_\_\_\_

Not valid until filled out completely and signed by the authorized representative of the City Parks & Recreation Department.

Field: \_\_\_\_\_ Field Activity: \_\_\_\_\_

Responsible Person: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s): \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_  
am / pm am / pm

**Parks, Pavilions & Sport Fields Rules & Regulations:**

The following regulations apply to all Sandy City Parks, pavilions, and sport fields.

1. **Prohibited Activities** - The following activities are prohibited in Sandy City Parks:
  - (a) Smoking, possession or consumption of alcoholic beverages.
  - (b) Inflatable attractions, such as bounce houses, inflatable slides, etc.
  - (c) Use of amplified sound devices or making noise that is prohibited by City or County Health ordinances.
  - (d) Gambling, fighting, quarreling or use of profane language.
  - (e) No soliciting, or sale of merchandise, raffle tickets, or services.
  - (f) Camping or parking of vehicles overnight.
  - (g) Use of ATV's, motorcycles, or other motorized vehicles except on streets and in parking areas. This does not apply to parks employees engaged in official work for the City.
2. **Refunds** on reservation fees are not given due to bad weather.
3. **Pavilion Reservations** may be made in person, via fax machine or online. Pavilion reservations may be made up to six (6) months in advance. Online Reservations can be made a maximum of 160 days in advance! Online reservations cannot be made within 72 hours of the reservation date. Fees must be paid to confirm reservation. For Sandy resident rate, proof of residency is required. \$15.00 of reservation fee is non-refundable on cancellations. Reservation transfer or refunds on cancellations require 72 hours' notice. Tot lots, volleyball courts, and tennis courts are not reservable.
4. **Sports Playing fields may be reserved and paid for in person, up to two (2) weeks in advance upon availability. There is an additional cost for sports field reservations.**
5. **All Reservations are for specified time and location only.**
6. All park facilities with lighted sports fields close at 10:30 pm. Parks with unlighted sports fields close at 10:00 pm. All indoor park facilities close at 10:00 pm.
7. Any person to whom a reservation permit is issued for the use of the pavilion or sports field shall be responsible for those persons using such facilities during the time for which the facilities are reserved. The responsible person must be present at the rented facilities on the date and time the permit was issued for and must be able to produce the permit at all times.
8. Sandy City reserves the right to revoke a reservation permit in the event of an emergency, wherein the facility you have reserved is needed by the City or other governmental entity to respond to an emergency.
9. In case of problems call (801) 568-2900 before 6:00 pm on weekdays. After hours, weekends, or Holidays call Sandy City Police Dispatch at (801) 799-3000 or call the parks staff person on call at (801) 541-5153.
10. Parking at any Sandy City Facility is at your own risk.
11. Failure to abide by these provisions shall prevent future reservation privileges for your group/organization.

I agree on behalf of the above organization which I represent, and for myself personally, to pay for any damage or repairs to Sandy City property caused by any of those invited to or participating in this event/reservation, and to save, keep and hold harmless Sandy City, its officers, agents, employees and volunteers from all damages, costs or expenses in law or equity, including attorney fees, that may at any time arise or be set up because of damages to property or personal injury received by reason of or in the course of the above activity which may be occasioned by any willful or negligent act or omissions of any officer, member or the organization, or any person attending the above event.

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance, including denial of the applicant to use the park facilities requested. I further certify that I have read and understand the rules and regulations on this form and that I and the group I represent will abide by such rules, and that I will instruct the group and its guests using the City facility about such rules.

Signature of Responsible Person: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Sandy City Official: \_\_\_\_\_ Date: \_\_\_\_\_